

QUEEN OF ALL SAINTS
Parish Council Meeting
March 25, 2015

1. Opening Prayer and Mission Statement – Tim Tierney

2. Attendance:

Scott Gurley, Chairperson	Steve McMullen
Dino Busalachi, Vice Chairperson	Gloria Piatchek
Tim Tierney	Mike Redd
Jeanne Herzberg	
Patty Stevens	

3. Housekeeping

a. Parish Council Photographs have been updated in church foyer.

4. Commission Chairperson's Reports

a. **Finance Council** – No meeting. Tim Tierney reported that Parish Picnic Raffle tickets will be available within the next week at the back of church, through the day school, PSR students and will also be available for purchase through the parish website. There will be a weekly drawing to incent ticket sales. Those selling 10 or more tickets will be entered into the drawing. Capital Campaign family interviews have begun.

b. **Christian Formation** – The meeting was held on March 9, 2015. Uniform Update-Gloria Piatchek gave a school uniform update including price comparison and samples. The group discussed decorating method and different apparel options. It was agreed that the school board will survey the school parents before moving forward. Dr. Johns reported the 2015-16 School calendar is complete and important dates were discussed. QAS, St. Francis and SMMA participated in Tech training in March. Microsoft will be coming for an after school in-service day on April 1. School-improvement process needs to go on hold with a new principal coming in. Tactical Tier One training is coming in to talk about school safety on Tuesday, May 26. School board members were encouraged to attend. Monsignor Simon reported that the combined campaign is moving forward. The next phase is the feasibility study with surveys and personal interviews. A letter will be mailed out explaining the campaign. Mike Redd, Parish Council Member, discussed Parish Council role regarding Parish Picnic. Advised School Board has been assigned game booths and prize selection. Finance Committee reported that verbal approval for merit scholarships has been received. Scholarships will be targeted to middle-school students and based on several parameters – not need based. To reward both new incoming students as well as current students, for every merit scholarship awarded to a student entering QAS from another school, a scholarship will be offered to a current QAS student. The school is establishing a Social Media club. The idea is to educate students on appropriate usage and manage the schools social media sites. Students will work with Maureen and Dr. Johns to create content and

discuss what medium to use. Eight students have volunteered. Expected launch is week of March 23 to launch. A Principal search committee has been established. Monsignor is consulting with Peggy Visconte at the personnel office. Dr. Johns will consult with teachers to get feedback regarding what they like or want to see changed under new leadership. Discussions are taking place regarding ways to further challenge some students if his/her standardized testing shows higher than his/her current level. Consideration of the feasibility for QAS to offer advanced Math and Language Arts at an additional cost to families who want their children to participate are being addressed. Challenges include staffing, time, cost, several others. Other advanced subject matters are being considered. Automatic enrollment for current K-7 has been approved and details are being addressed.

- b. **Christian Service** – The St. Vincent de Paul (SVDP) organization met in the church hall. Dino Busalachi, vice chair of parish council, spoke to the group regarding all church committees assistance needed this year in different areas of the parish picnic. Christian Service has been assigned the area of food & beverage. Tim Rafferty has volunteered to be the Chairperson for food & beverage. SVDP recently collected \$1,500 to assist in the burial cost of a young woman whose family was unable to cover the cost. On April 15, 2015 the Southern Region of SVDP will be celebrating mass together at St. Francis of Assisi. The group is also participating in a training program to aid those who are unemployed to be better qualified for trade or professional employment. SVDP and Catholic Charities will be joining forces for the first time to assist the poor. They will be holding a lunch and all day meeting on May 15, 2015 at the Regali Center.
- c. **Liturgy Commission** – Meeting was held on March 4, 2015. Readings for Easter Vigil and Easter Sunday were selected by Monsignor Simon. Divine Mercy Sunday will be celebrated on April 12th. Corpus Christi will be celebrated Sunday, June 7th. Special altar to be placed outside the rectory for procession after noon mass. On Saturday March 21st statues within the church should be covered with purple clothes. Easter decorations for the church and Limbach Hall will need to be completed on Saturday April 4th before the Easter Vigil mass. Monsignor will order additional candles for the candle holders used at the Easter Vigil mass. Hospitality ministers will be assigned for Good Friday collection and Easter Sunday masses. Lectors have been assigned for Holy week services, Easter Vigil and Easter Sunday. Dino Busalachi, vice chair of parish council, spoke to the group regarding all church committees assistance needed this year in different areas of the parish picnic. Liturgy committee has been assigned the areas of raffle, communication to include social media, sponsors and auction.
- d. **Social Life Commission** – No report.
- e. **Stewardship Commission** – The meeting was held on March 10, 2015. Dino Busalachi introduced the intent of involving all ministries of Queen of All Saints in planning the annual parish picnic. The picnic responsibilities of the Stewardship Committee (in conjunction with the Liturgy Committee) will involve these items: the Silent Auction, the 50/50 Ticket Raffle, and the Raffle of New Cars (2), as well as anything relating to Communication (signs, bulletin reminders, face book and twitter postings, et al). Becky

Giegling and Colleen Tierney are currently working on the raffles and communication. The groups assignment is to document the details of these functions, and provide suggestions and help in these areas. As a result, a Standard Operating Procedure (SOP) will be developed for each function; and will be a part of producing a successful parish picnic this year and in future years. All organizations in the parish have been assigned the responsibility for producing a SOP for their share of picnic planning and implementation. The Parish Council has assigned responsibilities to each commission of the parish. It was decided that the head of the Stewardship Committee (Kelli Madigan) and the head of the Liturgy (Deacon Joe Wingbermuehle) will meet along with their respective Parish Council Liaisons (Patty Stevens-Liturgy and Kay Morton-Stewardship) to discuss what each commission will do for the picnic. This year's Stewardship Campaign theme is "Build My Church"—the same as last year. It was decided that we would not have a Parish School and PSR artwork contest based on this repeated theme. It was decided that the parish would purchase whatever materials the archdiocese produces for the Stewardship mailings this year. We will make minor changes to our Intention Card; and we will make both "on-line" and "hard copy" available to parishioners. Kelli will be working with Scott Gurley on this. In order to be able to fulfill privacy needs, the monetary amount of treasure to be given will be replaced with an opportunity to "check" either: ___My contribution will remain the same or ___My contribution will increase. Having a record of pledges from the cards will make for the opportunity to have a "master" report for both Monsignor and Kelli. It can also produce "real time" e-mails to the heads of the various committees to inform them of potential new members. Kelli will see if Scott Gurley will give us an example of the e-mail that would be sent. Also, she will ask if he can attend our April Stewardship meeting. Since there will be no art contest (on the **repeated stewardship theme**) for the parish children, Monsignor Simon suggested we could have an art contest for the children using the theme of the upcoming **capital campaign**. The motto and theme for the campaign have not been decided. When that happens, the committee will proceed with an art contest for the children. There will be no Festival of Ministries for 2015. Whether to have one in 2016 or any possible alternatives to a festival will be discussed at a later date. Themes for the Stewardship Banner were discussed but nothing has been decided. The Stewardship Committee will be responsible for working with Our Sunday Visitor (OSV) to produce the QAS Parish Report this year. Monsignor provided Kelli with Ken Vonderhaar's phone number, so he can give her the details and info on how to proceed. The information is due to OSV August 7, and the report will be mailed out to parishioners September 4. It was suggested that parish organizations be asked to submit photos they would like to see used for this purpose. Donut Sunday is September 13, 2015. The committee is responsible for set-up, serving, and cleanup. The next meeting is April 14, 2015.

5. Old Business

- a. **Website Updates** – Parish Council will reach out to a member of the parish to request help in updating the different ministries photographs for the website. Each ministry will

be presented with a print out of their current webpage and will be encouraged to provide updates for the website.

- b. **Communications Committee/Communications Chairperson** – The search for a Communication Chairperson is ongoing. Responsibilities of Chairperson are still being determined.

6. New Business –

- a. **Parish Picnic** – Dino Busalachi, vice chair of parish council, will be holding a meeting on March 31, 2015 to speak to the various parish ministries regarding assistance needed this year in different areas of the parish picnic. The various ministries will be asked to manage and document every aspect of their assigned area. It is hoped that a Parish Picnic manual of standard operating procedures can be created to be used from year-to-year.
- b. **PSR Principal** – The Parish Council would like the new PSR Principal to assist in drawing the PSR families into parish activities by communicating specific opportunities in which they can become involved.

7. Closing Prayer

8. Refreshments – Tim Tierney

Next Meeting is April 15, 7:00 pm. Dino Busalachi is responsible for Prayers and Refreshment.